

“With faith, family and friends...anything is possible!”

Principal: Mr J Matthews B. Ed (Hons)
M.Sc. P.Q.H. (NI)



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Annual Report of The Board of Governors to Parents

Academic Year 2015 - 2016

“Grade 1: High Capacity School”

Education and Training Inspectorate, April 2016

ANNUAL BOARD OF GOVERNORS REPORT – ST COMGALL’S PS ANTRIM (15 - 16)

Board of Governors 15 - 16

Rev Fr S Emerson	Chair Person & Trustee
Mrs R Lynch	Vice Chair & EA
Mr P Murray	DENI
Mr S Marley	Trustee
Mr D Callan	Education Authority
Mrs S Barwick	Trustee
Mr B Michael	Trustee
Mrs M Hannigan	Teacher Governor
Mrs C Gillan	Parent Governor
Mr J Matthews	Secretary

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Staffing

Staffing consisted of one principal, one vice-principal, 20 class teachers, one full time special needs teacher, one part time Newcomer teacher, four peripatetic music teachers and one peripatetic literacy support teacher.

Teaching duties for the staff were as follows:

Year 1	Mrs O Neill	Mrs Mullan	Mrs Ntareme	Mrs Molloy
Year 2	Mrs Ewing	Mrs McCaughan	Miss McAllister	
Year 3	Mr Henry	Miss Gallagher	Mrs Black	
Year 4	Mrs Quinn *Miss McMullan	Mr Phillips	Mrs O’Donnell	
Year 5	Mrs Duffy *Mr Christie	Mrs Kelly	Mr McShane	
Year 6	Mrs Hannigan	Mrs Magee		
Year 7	Mr McLaughlin	Mr Jones		

* Maternity teacher cover

Principal Mr Matthews

Vice Principal Mrs McIntyre

Special Needs Teacher Mrs O’Neill

Newcomer Teacher Miss O’Sullivan

School Psychologist Mrs Gillespie

Peripatetic Music Mr Heron (Strings)
 Ms Millar (Strings)
 Mr Doherty (Wind)
 Ms Healy (Wind)

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Ancillary and Auxiliary

Office Staff Mrs McCollum
 Mrs Mallon

Classroom Assistants

Mrs. Walker Mrs Floyd
Mrs. Hirst Mrs. Hegarty
Miss Lavery Mrs. Murphy
Mrs Jones Mrs Hamill
Miss Begg Miss McKay
Mrs. O’Neill Mrs. Hunter
Mrs. Hussain Mrs. Dalton
Mrs. Western Mrs Trelford
Mrs Moran
Mrs. Magee

Cleaning Staff: Mrs Trelford, Ms Traneltye, Ms Burdriene, Ms McGuinness, Ms Zareba

Building Supervisor: Mr Lavery

Crossing Patrol Staff: Mrs Clyde Mrs McCartney

Supervisory Assistants

Mrs Clyde Mrs Trelford Mrs O’Neill Mrs Dalton Miss McKay
Mrs Murphy Mrs Western Mrs Hunter Mrs Magee & Whole CA Team.

Chaplains: Fr Emerson Fr McGrath

Appointments, Promotions and Resignations

Miss O’Sullivan was appointed as a permanent part-time Newcomer Teacher
Mrs Mullan was appointed as leader for Shared Education between St Comgall’s and Antrim Primary
Mrs Devine retired after many years of service to the parish of Antrim.
Mrs Dalton and Mrs Hamill resigned after a number of years service to the school.

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Mrs Clyde

It was with great sadness that the school community learned about the death of Mrs Clyde in July 2016 following a road traffic accident. The school assisted in the funeral and has marked her death in a number of ways with the staff and children. She will be sorely missed.

PRSD, Beginning Teachers and Early Professional Development

Performance Review Staff Development (PRSD)

Mr Matthews successfully completed his PRSD with Governor reviewers.

Induction & EPD

There were no teachers involved in Induction training 2015-2016

One teacher successfully completed Early Professional Development (1) Training

One teacher successfully completed Early Professional Development (2) Training

Student Placements

There were no teaching student placements facilitated this year.

There were 15 Non-Teaching/training/ work experience placements facilitated.

Two were long term placements for NVQ and the rest were work experience for post primary schools.

Staff Development

Please find below the staff development that has taken place Sept 2015 – June 2016.

Training Course Title	Organiser	Training Course Start Date	Number of Staff
ETI Conference	ETI	14 September 2015	1
Investors in People	IIP	17 September 2015	1
Grow in Love	Diocesan Advisory Board	18 September 2015	2
MASTS Training	MAST's Team	21 September 2015	2
Teacher Tutor Training	NEELB	21 September 2015	1
Running Record Training	SLT- Mrs McIntyre	24 September 2015	14
Roots of Empathy	Roots of Empathy	29 September 2015	1
Asbestos Training	Education Authority	30 September 2015	1
Lets Learn Together	Adoption UK	01 October 2015	2
Shared Education Training	Education Authority	02 October 2015	1
Promoting Positive Behaviour in ASD	ASD Service	12 October 2015	1
ASD Training	ASD Service Team	19 October 2015	1
Sounds Like Science	Education Authority	19 October 2015	1
Assessment Training	Education Authority	21 October 2015	1

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IZAK9 Cubism Training	IZAK9	21 October 2015	24
Mindfulness Workshp	EA	21 October 2015	1
Primary Assessment Analysis	EA	21 October 2015	1
Toe by Toe	Toe by Toe Ltd	22 October 2015	1
The Reflective Teacher	Principal	26 October 2015	24
Global Learning Training	Global Learning Centre	10 November 2015	2
INSPIRE	C2K	17 November 2015	1
LAC Training	Education Authority	18 November 2015	1
Signiture Project	Education Authority	23 November 2015	2
Encouraging Social Development	ASD Service	24 November 2015	1
ASD Training	Connect to Autism	25 November 2015	1
Connect to Autism CPD	Connect to Autism	25 November 2015	1
Education Plan Training	ASD Service	01 December 2015	1
SIMS Training	C2K	04 December 2015	1
Child Protection Training	Legal Island	06 January 2016	43
Child Protection Update Training	Legal Island	06 January 2016	43
ASD Training	ASD Service	19 January 2016	1
Anaphylaxis Training	Public Health Agency	20 January 2016	4
Scratch Training	Education Authority	25 January 2016	1
Science CPD	Education Authority	26 January 2016	1
CRED Training	DENI	27 January 2016	1
Global Learning Twilight	Global Learning Centre	27 January 2016	1
Teach Meet-Science	Teach Meet	28 January 2016	2
ASD Training	ASD Service	08 February 2016	1
EKLAN Training	MASTS	10 February 2016	1
Cancer Workshops	Cancer Focus NI	24 February 2016	2
Behaviour Mapping Training	Education Authority	26 February 2016	1
Fire Safety Training	Education Authority	26 February 2016	1
Anger Management Training	MASTS	01 March 2016	1
Supporting Trans to Early Years	Education Authority	08 March 2016	1
Sounds Like Science	Education Authority	09 March 2016	1
Behaviour Support Services Training	Education Authority	07 April 2016	1
SEBD Training	MASTS Team	07 April 2016	1
CCET Training	Education Authority	15 April 2016	1
Deputy Designated Teacher Training	Education Authority	15 April 2016	1
Roots Of Empathy Training	Roots Of Empathy	15 April 2016	1
Attachment Theory Training	MASTs team	19 April 2016	1
CCET Training	Education Authority	03 May 2016	1
GAFE Training	Education Authority	04 May 2016	1
Science CPD	Education Authority	12 May 2016	1
Accelerated Reading Training	Renaissance Place	23 May 2016	6
E-Safety Training	Education Authority	25 May 2016	1
PDMU Seminar	Education Authority	03 June 2016	1

Child Protection Information and Pastoral Care Information 15-16

TRAINING:

- Mrs McIntyre organised training for the whole staff from an external agency – Legal Island.
- The online training which was individually assessed covered:
 - Protection and Welfare of Children
 - Acceptable Conduct with Pupils
 - Types of Abuse
 - Recognising Signs of Abuse
 - Responding to Possible Abuse
 - What Happens When a Matter is Referred
- By the end of the academic year every member of staff completed the training. There was 100% pass rate within the school.
- The school received a Charter mark for Excellence

ANTI BULLYING WEEK

- We celebrated Anti Bullying Week in October
- Introduction of “Worry Boxes” in KS1/2
- PSNI presented an Cyber Bullying information session to children
- The children completed work linked to Anti Bullying
- All pastoral arrangements were monitored throughout the school.
- Primary 6 devised and performed a drama piece on bullying with Konflux theatre. The play was performed for KS2 pupils and their parents.
- Whole school participation in programme of activities/events/competitions and special assembly during anti-bullying week. This engaged the children and focused on this important message.

Special Educational Needs Information

Throughout the year the school worked closely with MASTS/ Educational Psychology/ Speech & Language Therapists/ ASD Team/ Behaviour Support Team to support children on the SEN register

TRAINING

- Audit of staff in relation to SEN and Stages on the Code of Practice. From this whole staff training was provided.
- Individual Education Plans were updated.
- All IEPs are now saved centrally as “Rolling Documents”. IEPs are linked on SIMS
- Education Plans are monitored to ensure all staff are now using the correct format effectively, that targets were SMART, and each child was achieving a measure of success.
- Success criteria implemented.
- Introduction of “My Personal Target Checklist” for P2/3

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School Data supplied for children in years P5 – P7

% PiE at / above benchmark June 2015	% PiM at / above benchmark June 2015	% PiE at / above benchmark June 2016	% PiM at / above benchmark June 2016
89 %	82 %	91 %	84 %

The data above shows an increase in our already very high standards

Transfer Interviews

The Principal met with the parents of all Year 7 pupils for transfer interviews.

Table: Destination of children transferring in June 2016.

Schools	PLACED
St Louis Grammar	10
Antrim Grammar	8
St Benedict’s College	19
Slemish College	9
Parkhall College	1
St Marys Grammar, Magherafelt	3
St Patricks College, Ballymena	6
St. Malachy's College, Belfast	1
Dominican College Fortwilliam	3
Little Flower, Belfast	1
International School Luxembourg	1
Total	62

Health and Safety

New bins area built away from the school (on green area near garage).

Old fencing around senior playground and grass areas was replaced.

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Monitoring and Evaluating

Ongoing monitoring was carried out throughout the year by leaders both formally and informally.

The school was given a full five day Primary Inspection by the Education and Training Inspectorate. The inspection began on Monday February 29th 2016 and was completed on Friday 4th March 2016.

Every aspect of school life was inspected and evaluated. The outcome of this evaluation is that St Comgall’s Primary School is a school with “High Capacity for Sustained Improvement”. The outcome of this inspection was shared with our entire school community. A synopsis of comments is available in Appendix 1.

Attendance outline 2015 - 2016

Year Group	Attendance 2013 - 2014	Attendance 2014 - 2015	Attendance 2015 - 2016	Increase / Decrease figures 15/16 from 14/15
1			96%	
2		95.5%	95.7%	+0.2%
3	95.3 %	94.9%	96.1%	+1.2%
4	94.9 %	95.6%	96.0%	+0.4%
5	95.8 %	95.6%	95.8%	+0.2%
6	96.2 %	96.6%	96.7	+0.1%
7	94.8 %	94.0%	95.5	+1.5%
Whole School	95.5 %	95.4%	96%	+0.6%

Classes & PTR

There were a total of 20 classes.

The overall teacher pupil ratio in the primary school was 22 children.

LMS (Local Management of Schools)

The school’s LMS Budget April 15-16 was £1,534,091

The financial year ended in a planned deficit of £9,179.

The following is a synopsis of strategic development work that has taken place 2015 - 2016

Development of Numeracy

Raising of standards in numeracy

- All (Staff) teachers completed Mental Maths training with co-ordinator – various strategies and examples of good practise shared among staff.
- iZak9 purchased – whole school staff trained.
- Whole School Focus on 'Magical Mathematics'
 - Maths Week – focus on developing maths through use of 'Magnahigh' Interactive resources – (Challenge Day). Display focussed on Cross- Curricular Maths.
- Data highlights that PiM (Progress in Maths) has increased from 81% (at or above their benchmark) to 84% 2015/2016
- Planning Format changed 2014/15 – continued to implement new planning 2015/16 – evaluated Teachers much more confident with planning and links to scheme.

Development of ICT

ICT Co-ordinator completed an audit on the delivery of ICT across the curriculum


- Audit identified competence and confidence of staff.
- Training identified as a whole school need.
- Staff continue to use and share good practice among year groups.
- Focus on 'Internet Safety' –creation of Internet Safety synopsis for parents – PSNI talk to children during Internet Safety Week
- Implementation of WIFI across the whole school in every classroom

Development of Literacy

Improved reading standards in P5 – P7

- Use of AR data identifies improvement in reading throughout the school
- 104.17 = Average PiE score P.4-7
- 104.61 = Average Reading Score P.4-7
- 100.2 = Average NRIT – P.4-7
- PiE increased from 81% (children achieving at or above) to 84%
- Teachers continually monitor AR data and report to parents.


Development of Assessment

- Whole School Training focussing on ‘Assessment for Learning’ Methods and Strategies.
- All Staff agreed to adopt ‘Two Stars & Wish format as a means of marking for ‘some’ pieces of children’s work
- Workshop delivered on “Effective Questioning and Active Learning” – good practice shared
- *Comments from ETI Report 
 - Assessment co-ordinator has additional access to SIMS – does not need to be ‘on site’ to generate report. The access of additional data has been used effectively for whole school data.
 - Fully maximising ‘Assessment Manager’ in SIMS to use eg. Achievement Tracking Grids
 - Data is now much more linked to pupil individual progress.
 - New strategy of individualised Literacy and Numeracy Targets for pupils in place and used across P.4 -7.
 - Positive feedback from teachers to continue with this as a means of assessment from audit
- CEFR & levelling training from Inclusion & Diversity.
- Support from Assessment co-ordinator to level pupils appropriately
 - *New use of ‘levelling’ within P.1 and P.2 – evidence gather for all pupils.
 - *New use of ‘Personal Targets’ for children with Individual Education Plans – review of this – very positive with all teachers in KS1.
- Guided Reading: All Foundation Stage/KS1 staff have been trained in using ‘Running Record’: RR are now used to assess children’s reading.
- All KS2 staff have been trained in Accelerated Reading.
- Huge amounts of data generated with AR and used to inform teaching

Development of Pastoral Care

School Council established 2015/16 with Key Stage 2 pupils.

Number of meetings took place. All members felt confident in their role.

ETI commented on the positive impact School Council had across the school. 

Worry Boxes established in both Senior and Junior – pupils aware of Worry Boxes as a means of requesting, accessing, supporting.

ETI commented on our new parents ‘Directory of Agencies Services’

- Highly positive
- Safe Guarding Posters on display in Junior/Senior building and in all classroom – all pupils aware of Safe Guarding procedures
- Legal Island training on Child protection for all staff, teaching/non- teaching/administration and auxiliary staff.

St Comgall’s designated as a school of excellence in relation to pastoral care and safeguarding.

All policies reviewed annually.

Development of Self Evaluation

School self-evaluation carried out and completed in following areas:

- Peer observations of good practice
- Current homework system
- Book monitoring of curricular areas
- Baseline of outdoor play
- End of year reports
- Numeracy planning
- Writing genre
- Special needs
- Whole school Inspection – ETI

Development of Parents and Community Links

Cultural Day – P.1 & P.2 - Parents invited into school to share/celebrate different cultures. Very successful

Improved communication with parents through school website hits approximately 100 per day.
Parent Notice Boards installed on front and back gates and kept updated regularly.
Text service used effectively to contact parents.

Following industrial action Shared Education has begun in both P.6 and P.7.

A shared co-ordinator for both schools was appointed in June.

Parent Fundraising Team worked hard and with the support of our parents and children raised the following:

- Muddy Marathon - £8,200.00
 - Christmas Card Appeal - £892.00
 - Christmas Jumper Day - £597.00
 - Family Fun Night - £1,343.00
 - Asda Bag Pack - £1,094.22
 - Lottery Fund Grant - £10,000
- Total: £22,126.00

The following sections outline some of the highlights / events that have taken place in the school year 15 -16

Promotion of School Ethos

Charity-School Shoe Box Appeal:

An amazing response from our parents and children for the Road of Hope appeal. Thanks to all for continued generosity to this worthwhile cause.

Anti-Bullying Week:

Mrs McIntyre successfully co-ordinated an Anti-Bullying Week for the children. It consisted of an Assembly, pupil and parent presentations from the PSNI. In addition, our P.6 (Mrs Hannigan’s) participated in “A play in a day” which was presented to the rest of the school and addressed serious issues, relating to bullying.

Mass – Feast of Immaculate Conception:

Whole School Mass took place on 8/12/15. It was a lovely Mass that reflected on the meaning of the feast day for the children.

Sacramental Meetings & Enrolment:

During January, the parents attended meetings at Parish level in relation to all Sacraments. There was very positive feedback from each of the meetings. In addition, the enrolment ceremonies for each Sacrament took place at Parish Masses. A positive focus in relation to sacramental development

Leadership & Management Issues

INSPIRE Conference:

Mr Matthews attended training in relation to development of ICT at whole school level. Ideas will move ICT development forward in the school.

Flu Vaccination Programme:

A team of school nurses vaccinated all pupils in our school against flu on 19th November.

Curriculum Leader Development:

In term one, all curriculum leaders were given some release time to develop their leader skills and documentation. They worked with Mr Matthews.

Open Evening

A successful Open Evening took place for all prospective P.1 Parents (September 2016).

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Admissions:

St Comgall’s had 86 applications for 77 places.

Mrs McIntyre CCET Training:

As SENCO, Mrs McIntyre has embarked on CCET Training – (Certificate in Competence in Educational Testing). She will then have a qualification to use a battery of tests (similar to Educational Psychology) to assess our children and support those with particular need.

ETI Whole School Inspection.

Outcome was a Grade 1, high capacity school – very good across all areas inspected. Under Leadership and Management sub-section, Mr Matthews and Mrs McIntyre’s leadership was deemed outstanding.

Other areas of Curriculum Development

P.1 – Christmas Show:

As part of our drama curriculum, P.1 performed two excellent performances of ‘Whoops a Daisy Angel’. This was enjoyed by their families and the whole school community.

Recycle Drive:

Mr Henry organised a ‘Cash for Clobber’ drive which enlisted the help of all children and staff. A huge amount of recycling took place and all bags were collected 29/2/16.

Bank of Ireland – P.7:

Our P.7’s were involved in the Bank of Ireland project as part of their transition work. An enjoyable programme where the children learn how to manage finances for the future.

Classes participated in a range of activities related to their learning. These included:

P.1 - Castle Grounds

P.2 – Carrickfergus Castle

P.3 – The Zoo

P.4 – Ulster Museum

P.5 – The Airport

P.6 – The Titanic Building

P.7 – Carlingford Residential (Transition)

Local and International Links

Global Learning:

Mr McShane attended Global Learning Conference to extend the pupils knowledge of Global Learning. The work in this continued Professional Development will take place in the next academic year.

Cross- Community Carol Service:

Our choir performed at the Antrim Cross Community Carol Service on Saturday 12/12/15. It was an enjoyable afternoon. The organisers commented on the excellent behaviour of the children in our school – alongside the beautiful singing.

Host of German Visitors:

Our German partner school was hosted 5th – 12th April 2016. Our staff and year 7 children were fully involved in a range of activities and trips. A successful visit.

Choir Competition 21/4/16:

Our choir attended Bangor Choral Festival and were Highly Commended for their songs! Well done to all of them.

School Fundraising

Our Parent Fundraising Group have worked hard and achieved a lot so far this year. Totals for fundraising can be seen in the parents and community section of this report above.

After School Activities (including extra-curricular activities)

Children were surveyed in relation to after school’s clubs. Their responses stated enjoyment and happiness of current provision in 2014/15. Primary 6 and 7 children requested netball and athletics coaching. This was fully achieved in Term 2 and 3 by successful coaching from Mairead Connolly and Dean Adams.

- Additional clubs added this year included: Mixed Gaelic, Cycling Proficiency, Netball, Athletics, Soccer, Fundamental games.
- Number of children attended clubs increased in each year group; Primary 3-60 pupils, Primary 5-42 pupils, Primary 6-48 pupils, Primary 7-51 pupils.
- The children in school teams were also exposed to a number of competitive opportunities including Cumann na mBunscol Gaelic tournaments, Crumlin soccer tournament, Soccer match at Antrim Primary, Triathlon, Sports hall Athletics, and Swimming Gala.

Successful programme of after school activities too place: See table below;

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Afterschool Clubs 2015/16

Term 1		
Club	Year Group	Leader
Mixed Gaelic (Boys/girls)	6, 7	Mr Philips Mr McShane
Orchestra	6,7	Mrs McCaughan
Choir	6,7	Mrs. Molloy Miss McAllister
Art	5	Mrs O’Donnell Mrs Mullan
German	6	Miss Gallagher
Term 2		
Mixed Gaelic (Boys/girls)	6, 7	Mr. Jones Mr. Philips
Orchestra	6,7	Mrs McCaughan
Choir	6,7	Mrs. Molloy Miss McAllister
Irish	5	Mr.Christie
Judo	4,5,6,7	Judo Federation Coach
Netball	6,7	Netball coach
Term 3		
Orchestra	5,6,7,	Mrs McCaughan
Choir	6,7	Mrs. Molloy Miss McAllister
Choir	6,7	Mrs. Molloy Miss McAllister
French	5	Mrs. L O’Neill
Cycling Proficiency	7	Mr.Mc Shane
Mixed Gaelic (Boys/girls)	4, 5, 6, 7	Mr. Jones Mr. Philips
Fundamental Ball Skills	3	Mr. Henry Mrs.Duffin
Judo	4,5,6,7	Judo Federation Coach
Netball	6,7	Netball coach

**Ongoing throughout the year*

Appendix 1:

Some highlights from ETI report – April 2016 .



We Celebrate Grade 1 – High Capacity School!!

As you are aware, our school was inspected by the Education and Training Inspectorate (ETI) at the beginning of March. As you can see we have been graded as a “Grade 1 with a high level of capacity for sustained improvement in the interest of all learners.” We achieved a level of Very Good across all areas inspected! Our school team and children should be duely proud of the ETI recognising the excellent work that goes on in our school on a daily basis in the interest of all our children. The full report can be accessed on the ETI website or from our school virtual office on our website.

Some quotes from the report to give you a flavour include:

“Children have excellent dispositions towards learning.”

“Children’s independence is fostered well.”

“Children are courteous to one another and to adults in the school, displaying high levels of empathy to the different social, emotional needs of their peers.”

“Children’s writing is well crafted and subject specific vocabulary is excellent.”

“Children provided with well-planned oportunities to develop their literacy/numeracy skills.”

“Internal performance data is used very well to identify class/individual targets which are shared in a meaningful way with the children.”

“Skilful questioning by teachers which develops children’s oral responses.”

“Rigorous monitoring and regular opportunities for self-evaluation of planning, learning and teaching.”

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“Highly effective arrangements for pastoral care are evident in the nurturing and inclusion ethos which permeates the school.”

“Extensive range of extra curricular activities and opportunities to participate with their peers within the community enrich the children’s learning experiences.”

“A culture of robust self-evaluation and highly reflective practice is being fostered.”

“A shared vision for improvement is underpinned by excellent professional knowledge and high expectations of, and for, the children and all the staff.”

“High degree of confidence in all aspects of Governance.”

“Comprehensive arrangements in place for safeguarding children.”



The feedback of parents who took part in the survey included:

“Very high levels of satisfaction with the life of the school”

“Commitment of staff to the pastoral and educational needs of the children”

“Welcoming and inclusive ethos”

“Strong leadership of the Principal”

Let us celebrate the hard work and dedication of our whole school team and children!!